



Coleham Primary School

For every child, an Excellent Education

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Headteacher: Ms C Jones

18th June 2018

Dear Parent/Carer,

I am writing to give you important information about staff changes next academic year and the classes which your child(ren) will progress into in September 2018.

At the end of this term, we will be very sorry to say 'goodbye' to Mrs Barnard, who will be retiring. Mrs Barnard has taught at Coleham for many years. Over the years, she has not only been a very dedicated member of staff but has also organised numerous fantastic charity events. We shall all miss her greatly but wish her well for her retirement. Mrs Brazier will be moving away from class teaching next year in order to support me with the management and leadership of the school. 5Y will, therefore, be taught by Mrs Allan, who joins us from a school in London. We will also be welcoming Mrs Field, who joins us from a local school. She will teach 3X and will also be our SENDCO in school. We are really looking forward to welcoming both of these new members of staff; they both greatly impressed us during the selection process. I would like to thank Miss Westwood for teaching 3X for the last 2 terms; she has done a marvellous job.

Class changes for the next academic year – i.e. September 2018 to July 2019 – are as follows:

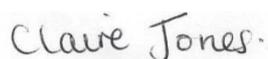
Current Class	Moving to . . .
Rx Mrs Rowley	1x Miss Saunders
Ry Miss Harris	1y Mrs Perry
1x Miss Saunders	2x Mrs Young
1y Mrs Perry	2y Mr Larkham
2x Mrs Young	3x Mrs Field
2y Mr Larkham	3y Mrs Stennett
3y Mrs Stennett	4y Ms Evans
3x Miss Westwood	4x Mrs Munns and Mrs Harrison
4x Mrs Munns and Mrs Harrison	5x Mrs Allan
4y Ms Evans	5y Mr Lowrie-Herz
5y Mr Lowrie-Herz	6x Mrs Morgan
5x Mrs Brazier and Mrs Barnard	6y Mr Edwards

Miss Heap will continue to cover management release time in various year groups across school.

We would like to invite you to attend our informal transition event on **June 25th (3:30 – 5pm)**, in order to meet your child's new class teacher in their new classrooms. This will provide you with the opportunity to chat informally to your child's new teacher and find out important information about next year.

Additionally, we have also planned in a transition morning for every class on July 9th. This will give all children a chance to meet their new class teacher and spend time in their new classrooms, getting to know their new surroundings and environment so that they are fully prepared for September. For current EYFS children and Year 2 children, who will be moving into a new Key Stage, even more transition activities are planned over the coming weeks, which you will hear about via a separate letter.

Yours sincerely,



Claire Jones
Headteacher