



Coleham Primary School

For every child, an Excellent Education

Headteacher: Ms C Jones

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6th March 2018

Dear Parent/Guardian,

YEAR 5 TRIP TO NATIONAL SPACE CENTRE, LEICESTER

As part of this term's work on Space, we have arranged for Year 5 to visit the National Space Centre, Leicester, on Tuesday 20th March.

In order for us to arrive at the National Space Centre on time, we will be setting off from school earlier than usual. The coach will leave school at 8:00am, so children need to arrive at school by **7.50am**. We will leave Leicester at 2:30pm, arriving back at school around **4.30pm - 4:45pm**. If we expect to arrive back significantly later than this, we will contact you by text (NB: texts can only be sent to those parents registered on ParentPay).

The children will be travelling by coach, provided by Longmynd Travel Ltd. The cost of the trip is £15.00, which will cover the coach fare, entry and activities within the centre, and insurance. Although costs for trips are voluntary, in reality the school has no other means of funding these trips. If there is insufficient funding, the trip will not go ahead.

Your child will need a packed lunch and plenty to drink - no glass bottles or fizzy drinks please. Those pupils entitled to free school meals will be given a packed lunch by Shire Services before departure.

Please also ensure that they wear school uniform and have a lightweight coat with them. The day will be packed with activities, so there will be no time to visit the shop. Children will not, therefore, need to bring any spending money with them.

Please complete and sign the Parent Consent Form and return it, together with the payment slip overleaf and your contribution (if you have not paid via ParentPay), to your child's class teacher as soon as possible. Unfortunately, if the Parent Consent Form is not returned your child will not be able to participate in this visit.

Yours sincerely,

Jane Hilbert
Administration Manager

PAYMENT SLIP - Please return to Year 5 Class Teacher

I would like my child..... (Pupil Name) of (Class)

to attend the trip to The National Space Centre, Leicester on Tuesday 20th March.

I have made a contribution of £..... via ParentPay towards the cost of the trip

OR

I enclose a cash/cheque contribution of £..... towards the cost of the trip

(Note: Cheques should be made payable to "Coleham Primary School" please)

Signed: (Parent/guardian) Date:/...../2018